

**ENVIRONMENT, CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL  
10 JANUARY 2012**

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**2012/13 OVERVIEW AND SCRUTINY WORK PROGRAMME  
Assistant Chief Executive**

**1 PURPOSE OF REPORT**

- 1.1 This report invites the Environment, Culture and Communities Overview and Scrutiny Panel to suggest items to be included in the Panel's Work Programme for 2012/13.

**2 RECOMMENDATION**

- 2.1 **That the Environment, Culture and Communities Overview and Scrutiny Panel suggests items to be included in the Panel's Work Programme for 2012/13.**

**3 REASONS FOR RECOMMENDATION(S)**

- 3.1 To invite the Panel to suggest items to be included in the Panel's Work Programme for 2012/13.

**4 ALTERNATIVE OPTIONS CONSIDERED**

- 4.1 None.

**5 SUPPORTING INFORMATION**

- 5.1 The Constitution requires that the Overview and Scrutiny (O&S) Commission shall develop a work programme of O&S reviews and policy development projects, in consultation with the Executive and the Corporate Management Team. The Commission will be invited to agree a proposed work programme as part of the Annual Report of O&S for 2011/12, and will wish to know Panels' views on what should be included in the programme.

- 5.2 To assist the Panel's deliberations, attached to this report are:

Appendix 1 - The 2011/12 O&S work programme.

Appendix 2 - Previously identified O&S reviews for the future.

Appendix 3 - A list of completed O&S reviews.

**6 ADVICE RECEIVED FROM STATUTORY AND OTHER OFFICERS / EQUALITIES  
IMPACT ASSESSMENT / STRATEGIC RISK MANAGEMENT ISSUES /  
CONSULTATION**

- 6.1 Not applicable.

Background Papers

None.

Contact for further information

Richard Beaumont – 01344 352283  
e-mail: [richard.beaumont@bracknell-forest.gov.uk](mailto:richard.beaumont@bracknell-forest.gov.uk)

Andrea Carr – 01344 352122  
e-mail: [andrea.carr@bracknell-forest.gov.uk](mailto:andrea.carr@bracknell-forest.gov.uk)

**Revised Work Programme for Overview and Scrutiny in 2011/12**

The work programme will necessarily be subject to continual refinement and updating.

<b>ENVIRONMENT CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL</b>	
1.	<p><b>Monitoring the performance of the Environment, Culture and Communities Department</b></p> <p>To include on-going review of the Performance Monitoring Reports; review of any inspection reports or self-evaluations; and monitoring the action taken by the Executive to earlier reports by the Panel.</p>
2.	<b>Exercising pre-decision scrutiny by reference to the Executive Forward Plan</b>
3.	<p><b>2012/13 Budget Scrutiny</b></p> <p>To review the Council's Environment, Culture and Communities budget proposals for 2012/13, and plans for future years.</p>
4.	<p><b>Monitoring significant departmental issues:</b></p> <ul style="list-style-type: none"> <li>• The implementation of the Local Development Framework</li> <li>• The implementation of the Supporting People Programme Action Plan on an annual basis.</li> <li>• Implementation of the new national structure for Housing and Council Tax benefits.</li> </ul> <p>Note – the monitoring will be conducted at Panel meetings</p>
5.	<p><b>Highway Maintenance</b></p> <p>To complete the review of the Council's plans and performance for highway maintenance (Working Group).</p>
6.	<p><b>Commercial Sponsorship</b></p> <p>To complete the Member Reference Group exploring the possible procurement of a commercial sponsorship scheme.</p>
7.	<p><b>Site Allocations Development Plan Document</b></p> <p>To consider and comment on the next stages of the document prior to its approval by the Executive and Council in autumn 2011 (Working Group).</p>
8.	<p><b>Policy Development</b> (the O&amp;S input will be conducted at Panel meetings)</p> <p>a) <u>Local Transport Plan</u> – To review the outcome of public consultation, and to contribute to the development of the Implementation Plan for LTP 3 involving the development of a bus strategy.</p>

Unrestricted

	b) <u>The Environmental Management of Schools</u> – To receive progress updates.
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Note - This programme may need to be amended to meet new requirements arising during the year.

**FUTURE PROPOSED REVIEWS**

To assist future planning, the proposed reviews below have previously been identified.

<b>Environment Culture And Communities Overview And Scrutiny Panel</b>	
1.	<b>Policy Development</b>  <u>Pay-as-you-go Car Club Schemes</u> – To consider promoting such a scheme locally.
2.	<b>Libraries</b>  To review the options for future provision of the Library Service, to include possible use of volunteers.
3.	<b>Public Health</b>  To carry out a joint review with other Scrutiny Panels on the Council's response to the transfer-in from the Primary Care Trust of public health responsibilities. To include measures to prevent ill-health and to promote good health.
4. ★	<b>Re-tendering of the Highway Maintenance Contract</b>  To be involved in the highway maintenance contract re-tendering process, particularly concerning the possible addition of further contracted services in the interests of economies.

★ This review has been suggested by the Highway Maintenance Working Group.

**Completed Reviews (as at July 2011)****Appendix 3**

<b>Publication Date</b>	<b>Title</b>
December 2003	South Bracknell Schools Review
January 2004	Review of Adult Day Care Services in Bracknell Forest (Johnstone Court Day Centre & Downside Resource Centre)
May 2004	Review of Community & Voluntary Sector Grants
July 2004	Review of Community Transport Provision
April 2005	Review of Members' Information Needs
November 2005	The Management of Coronary Heart Disease
February 2006	Review of School Transfers and Performance
March 2006	Review of School Exclusions and Pupil Behaviour Policy
August 2006	Report of Tree Policy Review Group
November 2006	Anti-Social Behaviour (ASB) – Review of the ASB Strategy Implementation
January 2007	Review of Youth Provision
February 2007	Overview and Scrutiny Annual Report 2006
February 2007	Review of Library Provision
July 2007	Review of Healthcare Funding
November 2007	Review of the Council's Health and Wellbeing Strategy
December 2007	Review of the Council's Medium Term Objectives
March 2008	2007 Annual Health Check Response to the Healthcare Commission
April 2008	Overview and Scrutiny Annual Report 2007/08
May 2008	Road Traffic Casualties
August 2008	Caring for Carers
September 2008	Scrutiny of Local Area Agreement
October 2008	Street Cleaning
October 2008	English as an Additional Language in Bracknell Forest Schools
April 2009	Overview and Scrutiny Annual Report 2008/09

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Publication Date	Title
April 2009	Healthcare Commission's Annual Health Check 2008/09 (letters submitted)
April 2009	Children's Centres and Extended Services in and Around Schools in Bracknell Forest
April 2009	Older People's Strategy
April 2009	Services for People with Learning Disabilities
May 2009	Housing Strategy
July 2009	Review of Waste and Recycling
July 2009	Review of Housing and Council Tax Benefits Improvement Plan
December 2009	NHS Core Standards
January 2010	Medium Term Objectives 2010/11
January 2010	Review of the Bracknell Healthspace (publication withheld to 2011)
January 2010	14-19 Years Education Provision
April 2010	Overview and Scrutiny Annual Report 2009/10
July 2010	Review of Housing and Council Tax Benefits Improvement Plan (Update)
July 2010	The Council's Response to the Severe Winter Weather
July 2010	Preparedness for Public Health Emergencies
October 2010	Safeguarding Adults in the context of Personalisation
October 2010	Review of Partnership Scrutiny
December 2010	Hospital Car Parking Charges
January 2011	Safeguarding Children and Young People
March 2011	Review of the Bracknell Healthspace (Addendum)
April 2011	Overview and Scrutiny Annual Report 2010/11
July 2011	Review of Highway Maintenance (Interim report)